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9 October 1951

MEMORANDUM FOR: Assistant Director/Office of National Estimates
FROM: Executive Secretary/Career Service Committee
SUBJECT: Career Service Working Groups
REFERENCE: Memo from General Davison entitled, "Career Service Committee" 28 September 1951

1. The Career Service Committee has decided to set up six working groups referred to in paragraph 3 of reference. These working groups will be concerned with the following subjects:

- a. Trainee
- b. Employee Rating
- c. Rotation
- d. Career Benefits
- e. Extension Training
- f. Selection Criteria

2. The Committee also decided to invite the Office of National Estimates to participate in the working groups on Extension Training and on Rotation (e and c above).

3. It would be appreciated if ONE would nominate representatives to take part in these working groups and inform the undersigned by COB Friday, 12 October. (Tel. Ext. 3531, Room 217, Central Building)

For the Career Service Committee

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Executive Secretary

Dist:
122 Addressee
3 General Davison

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